



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Shri Bhayyaji Pandharipande  
National Institute of Social Work

- Name of the Head of the institution **Dr. Anant Barde**
- Designation **Officiating Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **07122745074**
- Mobile no **9822229289**
- Registered e-mail **bpnisw74@rediffmail.com**
- Alternate e-mail **bpnational1968@gmial.com**
- Address **Hanuman Nagar Nagpur**
- City/Town **Nagpur**
- State/UT **Maharashtra**
- Pin Code **440024**

##### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
  
- Location **Urban**

- Financial Status **Grants-in aid**
  
- Name of the Affiliating University **Rashtrsanth Tukdoji Maharaj  
Nagpur University Nagpur**
  
- Name of the IQAC Coordinator **Dr. Seema Lobo**
  
- Phone No. **07122745074**
  
- Alternate phone No. **2745074**
  
- Mobile **9823288051**
  
- IQAC e-mail address **papushlobo@gmail.com**
  
- Alternate Email address **bpnisw74@rediffmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://bpnationalinstitute.com/Bpnational/index>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://bpnationalinstitute.com/linkdescription/AcademicCalendar/21-22>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>A</b>	<b>3.16</b>	<b>2019</b>	<b>04/03/2019</b>	<b>03/03/2024</b>

**6. Date of Establishment of IQAC** **12/12/2005**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

\* Academic Calendar for the 2021-22 has formulated by the academic planning committee in consultation with the principal and its successful implementation was monitored by IQAC. \* Faculty members and non-teaching staff were requested to write proposal for organizing Conferences/seminars/ workshops \* Faculty members were motivated to participate in different programmes, seminars/ conferences/ webinars and contribute to write articles in the seminars/ workshops \*Workshops /Seminars organized by the Institute.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Academic Calendar for the session 2021-22 was formulated by the Academic Planning Committee in consultation with the principal	The Academic Calender for the session 2021-22 was successfully exicuted
2. Faculty members and non-teaching staff were requested to write proposals for Conferences /seminars/ workshops.	Faculty Prepared the Proposals
3. Participation in RTM Nagpur University Syllabus	Faculty of the institute involved in Task Force & Syllabus preparation of the University
4. Principal directed to the staff members to prepared and complete the AQAR 2021-22 and 2022-23 and plan the activities for the submission of AQAR 2021-22 & 22-23	The staff members stressed on completion of both the 21-22 & 22-23before the date given by the NAAC up to 15th May 2023

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Collège Development Committee	07/01/2022

**14. Whether institutional data submitted to AISHE**

**Part A**

**Data of the Institution**

<b>1.Name of the Institution</b>	Shri Bhayyaji Pandharipande National Institute of Social Work
• Name of the Head of the institution	Dr. Anant Barde
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122745074
• Mobile no	9822229289
• Registered e-mail	bpnisw74@rediffmail.com
• Alternate e-mail	bpnational1968@gmial.com
• Address	Hanuman Nagar Nagpur
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440024
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Rashtrsanth Tukdoji Maharaj Nagpur University Nagpur

• Name of the IQAC Coordinator	Dr. Seema Lobo				
• Phone No.	07122745074				
• Alternate phone No.	2745074				
• Mobile	9823288051				
• IQAC e-mail address	papushlobo@gmail.com				
• Alternate Email address	bpnisw74@rediffmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://bpnationalinstitute.com/linkdescription/AcademicCalendar/21-22">http://bpnationalinstitute.com/linkdescription/AcademicCalendar/21-22</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.16	2019	04/03/2019	03/03/2024
<b>6.Date of Establishment of IQAC</b>			12/12/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s)			Yes		

<p>and compliance to the decisions have been uploaded on the institutional website?</p>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<p>No File Uploaded</p>	
<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p>No</p>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<p>* Academic Calendar for the 2021-22 has formulated by the academic planning committee in consultation with the principal and its successful implementation was monitored by IQAC. * Faculty members and non-teaching staff were requested to write proposal for organizing Conferences/seminars/ workshops * Faculty members were motivated to participate in different programmes, seminars/ conferences/ webinars and contribute to write articles in the seminars/ workshops *Workshops /Seminars organized by the Institute.</p>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
1. Academic Calendar for the session 2021-22 was formulated by the Academic Planning Committee in consultation with the principal	The Academic Calender for the session 2021-22 was successfully exicuted
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3. Participation in RTM Nagpur University Syllabus	Faculty of the institute involved in Task Force & Syllabus preparation of the University
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<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
Collège Development Committee	07/01/2022

<b>14.Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2021-22	03/12/2022

<b>15.Multidisciplinary / interdisciplinary</b>
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The courses offered by the Institute comes under the interdisciplinary domain as per the direction of RTM Nagpur University.



The college follows curriculum offered by RTMNU Nagpur. The institution has restated its vision and mission in the changing contexts of the needs of society. It has communicated its vision and mission to all the stakeholders by resorting to various means of mass media. The University has initiated the process of changing the syllabus of UG and PG from Annual to semester pattern (CBCS) hence there is revision of syllabi accordingly. The syllabus included interdisciplinary subjects such as Psychology for social work at BSW 1st semester level, Social Psychology at BSW 2nd Semester level, Psychology: Human Growth & Development and Sociology at BSW IIIrd Semester level, Psychology for Personal Growth and Social Problems & Social Disorganization at BSW 4th semester level, Economics: Concept for Social Work at BSW 5th Semester level and Indian Economy: Problems & Prospects at BSW 6th Semester level with Language subjects i.e. English & Marathi along with Social Work Subjects. At MSW level, Interdisciplinary subjects included in the syllabus such as Introduction to Sociology for Social Work for 1st semester, Corporate Social Responsibility for 2nd semester, Disaster Management for 4th Semester and have offered various elective subjects of Social Work Field. Foundation course has also been included in the syllabus for the MSW level; the students can choice either open elective or foundation course which is choice of students. Research and Field work Practicum has been implemented in the areas of various social fields of the society. The college has well equipped library with separate reading room for students and faculty members. The library provides online accession. The Institution has introduced new courses namely 6 months Certificate course on Dialysis Technician Assistant Course in collaboration with Nephrology Society of India, affiliated to RTM Nagpur University, Dept. of Lifelong Learning Education and Extension Services, Nagpur. The institute also introduced the certificate course in Family Counselling affiliated to Department of Lifelong Learning Education and Extension Services, RTM Nagpur University, Nagpur. BRIDGE Training Programme, under Corporate Social Responsibility of BOSCH INDIA Ltd. It imparts vocational training skills for 2 months to the underprivileged, SSC/HSSC/Graduate dropout/failure students.

#### **16.Academic bank of credits (ABC):**

Rashtrasant Tukdoji Maharaj Nagpur University Nagpur not implemented the Academic Bank Credit Scheme yet but it is heard that university will introduce Academic Bank Credit Scheme for the students from next academic session i.e. form 2022-23. Under this scheme, students of UG and PG level will open their

individual credit account and will be operating by the students him/her individually. In this credit account, students will earn all academic credits earn by the students from courses of study deposit, recognise, maintain accumulate transfer validate for the purpose of award of their Degree. After the circulation circulated by the university, college has planning to aware the students about the scheme and will be appeal all the students to do registration on ABC portal provide by the university.

### **17.Skill development:**

The institution helps the students to acquire life skills such as learning to know, develop reasoning, learning to be independent, learning to live together, building potential through social control, and learning to be functional. Learning of these life skills empowers the students in challenging situations. The institution has developed the yearly programme of imparting essential life skills to students. In organizing these programmes, the students are involved so that they develop some leadership qualities. Thus, the students are given orientation on fundamental life skills. Skill lab sessions are conducted regularly which are introduced in the PG & UG level Syllabus. A group of teachers conduct these sessions which include role play, street plays, case studies, time management, programme planning, monitoring and evaluation of NGO's, fund raising, annual report writing, drafting skills, project proposals writing, registration of societies under Society Registration Act, Micro and Macro planning, Social Mapping, leadership and administrative skills, etc. Project method as teaching and learning is being used in the institution since long in which the students' point of view is considered. It simplifies learning new topics in a better way. It helps the students to understand inter-disciplinary knowledge of different subjects in solving the social problems. Similarly, it helps to develop the feelings of cooperation and team work.

Institute also introduced the vocation skills training programme BRIDGE (Bosch's Response to India's Development and Growth through Employability and Enhancement) under Corporate Social Responsibility with BOSCH INDIA Ltd. it imparts vocational training skills (including Attitude of Gratitude Communication Skills, Customer Service, Personality Development, Interview Skills and Community Service Project) for 2 months to the underprivileged, SSC/HSSC/Graduate dropout/failure students.

For holistic growth of students, the college is undertaking extension activities through its field action projects, NSS unit,

Rotaract Club and other forums. The institution has strong NSS unit allocated by the University. Institute Encourages the teaching staff members to undertake various research projects sponsored by UGC & ICSSR. Participation of faculty and students in various seminars/ Workshops. The Institute Organizes Various Programmes in the College by inviting Field Experts. Research Monitoring Committee has been constituted by the Institute. Students take active participation in extension activities. Outreach programmes are organized and its activities are integrated with the social work syllabi of BSW and MSW courses. There is strong institution neighbourhood network and it helps the students to learn many soft skills.

The institution has signed some mutually beneficial agreements in the form of Memorandum of Understanding (MOUs) with other academic institution and NGOs. With this, student placement on the job training, curriculum development and consultancy activities were facilitated. Students are motivated to remain engaged in acquiring various life skills as part of personality development measure. Students are supported and guided in preparing for the competitive exams such as MPSC, Bank recruitment, Railway Recruitment etc. Professionals are invited to interact with students on competitive examination. (SET/NET/PET coaching Government entrance Exams coaching for PG Student). The college also focuses on computer literacy. College has a placement cell, through which the students are informed various professional avenues available to them. Students are guided in terms of their personal and career perspective.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institute is well aware about the crosscutting issues and the role of institute in it. As such we consciously include those issues in curriculum and various activities. Being a college of social work, there are papers in which all the above mentioned cross cutting issues are included in curriculum.

Gender: At the beginning of the session the institute constitute various committees such as Women development cell, Women Redressal cell and Internal complaint cell, Annual sports and cultural day organising committees. The main task of these committees is to promote gender equality in the institute. Resource persons are invited to talk on the issue of gender equality and on related subjects. Students take the benefit of such interaction. All the students are encouraged to participate

in the activities conducted in the institute without discrimination on the basis of gender.

**Environment and sustainability:** The sustainability programs need to operate on an adequate scale and need to continue operating reliably for as long as the threats continue. The institute understand the importance of issue. Accordingly activities are planned and implemented with the active participation of students and staff of the institute.

Following are some of the examples of the programme- Cleanliness drive, Plastic free campus, Use of bicycles by the students, water conservation unit, Water Harvesting system, Compost pits, Organization of Awareness Rallies, plantation of medicinal plants in the college campus etc. Students are motivated to undertake activities which promote environment protection during their social work practicum sessions. Staff of the college celebrates the birth-day by tree plantation in the college premises on birth-day of each staff member. We felicitated the guests by giving the tree saplings in place of flower buke.

**Human values and professional ethics in the curriculum:** At the first year there is a subject "Social work Profession: Theory & Practice" Unit No. 7(Professional Ethics) For Degree of Bachelor of Social Work- Part I: Paper III, Subject: Psychology for Social workers Unit No. 8(Human Values) Degree of Bachelor of Social Work- Part II Paper IV, Interdisciplinary Domain, Subject: Sociology for Social work, Unit No. 10(inequality of Gender)

Degree of Bachelor of Social Work- Part III: Paper IV, Subject: Personal & Professional Growth & Communication, Unit No. 3 (Values and Becoming), in this way there are many examples where human values and professional ethics are included in the course curriculum.

The students of the college go for social work practicum in the field twice in a week. They work there as a team. In the process they learn the importance of team work, group living, leadership qualities etc. and also observe work ethics.

Project method as teaching and learning is being used in the institution since long in which the students' point of view is considered. It simplifies learning new topics in a better way. It helps the students to understand inter-disciplinary knowledge of different subjects in solving the social problems. Similarly, it helps to develop the feelings of cooperation and team work.

College also started value-based course Certificate course in Family Counselling.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

BPNISW which is affiliated to RTM Nagpur University Nagpur follows curriculum designed by the Board of studies of the university. The institute has well developed structure for effective implementation of the curriculum prescribed by the University. Institute develops and deploys action plans through various committees such as Academic planning committee (APC), Research Committee, Social work practicum committee (SWPC), IQAC which helps to coordinate all programmes which in turn ensures excellence of each activity. Each programme has a set of objectives, which are in tune with Vision and Mission of the Institute. Program Educational Objectives (PEO) and Program Outcomes (PO) are spelt out for each programme and Course Outcomes (CO) is defined for each course (theory and practical). COs with POs are mapped to assess the learning by setting attainment targets for students' performance. At the beginning of academic session, Principal conducts a meeting with teaching faculty to prepare academic calendar for the session. The calendar has been designed in such a way that the complete syllabus will be covered in particular period. Keeping in view, the no. of working days available, the syllabus is divided into units which are to be finished by a given deadline. The institute follows the Annual College calendar and Annual Academic Calendar of the university and of the college. During the meeting they discuss action plans to arrive at an optimal and effective way for implementing those plans. Time table committee prepares the time table. While preparing Time Table, committee takes into consideration many things to ensure regular attendance of the students in the class. Each faculty member prepares his /her own teaching file for the conduction of theory and practical courses. Teaching file consists of important information such as course details, time table, teaching plan and teaching record of course delivery along with details of teaching methods and teaching aids. The University has stated learning outcomes for its programme in the syllabus of each subject. The Program outcomes and Program Specific outcome are discussed in various meetings held by CDC, Staff Council, Academic Planning Committee, and Field Work Monitoring Committee. Teachers are always part of the defining process. Course objectives and outcomes are framed based on guidelines given By R.T.M. Nagpur University, Nagpur. New admitted students are informed about these concepts at induction programs through orientation. Every teacher, before start of

his/her first lecture, informs course objectives and course outcomes. After completion of each unit of the course, teacher again informs about the CO and tests the students for its attainment through given assignment, class test, seminars etc. COs are displayed on practical journals and field work manual. Students are informed about the objectives of any new program/activity conducted for them and how it will be beneficial for them in fulfilling the POs and PSO. Feedback is taken from students after every semester in terms of achievement of POs and PSO through academics and other activities conducted in the campus. Thus, continuously POs, PSO and COs are disseminated to teachers and students

## 20.Distance education/online education:

### Online mode of Learning :

Our Institute during the covid pandemic as per University guidelines of online teaching provided effective curriculum delivery via ICT based teaching . The faculty took all efforts to make the teaching activity interesting. Besides, interactive methods like videos, quizzes, seminars, objective tests, group discussions, are incorporated for effective learning process. Every faculty member was assigned a group of students for mentoring throughout the session. Mentors conducted meeting with mentees and recorded their difficulties, requirements and suggestions to take necessary actions related to curriculum implementation. The Librarian of the institute took extra ordinary efforts to extend help to the students for study by sending subject related study material, question-bank, .and pictures of other required

### Online mode of Learning:

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mentees and recorded their difficulties, requirements and suggestions to take necessary actions related to curriculum implementation. The Librarian of the institute took extra ordinary efforts to extend help to the students for study by sending subject related study material, question-bank, and pictures of other required books to students especially the students residing in remote villages of Vidarbha and Marathwada region. The focus of all these efforts was aimed at imparting quality social work education.

Institute are encouraged to students to see online sites such as N-LIST, E-Pathshala, National Digital Library, SHODGANGA, M-OPAC etc. books to students especially the students residing in remote villages of Vidarbha and Marathwada region. The focus of all these efforts was aimed at imparting quality social work education.

Institute are encouraged to students to see online sites such as N-LIST, E-Pathshala, National Digital Library, SHODGANGA, M-OPAC etc.

### Extended Profile

#### 1. Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	230+40
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	65
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	100
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	8
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	12
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	8
Total number of Classrooms and Seminar halls	
4.2	0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	12
Total number of computers on campus for academic purposes	



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute develops and deploys action plan through various committees such as Academic Planning, Research, Social Work Practicum, Time Table, Attendance, IQAC that helps to coordinate all programmes which in turn ensures excellence of each activity. All programmes have a set of objectives which are in tune with vision and mission of the institute. Program objectives and program outcomes are spelt out for each program and course outcomes is defined for each course. As per Academic Calendar syllabus will be covered in particular period. During meeting member discuss action plans to arrive at an optimal and effective way for implementing those plans. Committee takes into consideration many things to ensure regular attendance of the students in the class. Each faculty member prepares class record file for conduction of theory and practical courses. Class record file consists of information such as course details, outcomes and objectives, teaching plan, and other record of course delivery along with methods and aids of teaching etc. record of attendance, practical/ assignments/tutorials/ conferences, evaluation of performance, project work engagement and progress is also maintained. Continue assessment report of students is prepared. For effective teaching interactive methods like audio and videos, quizzes, seminars, objective tests, group discussions, skill laboratory are incorporated. The mentors, supervisors and librarian of the institute take efforts to extend help to the students for study. The institute depute faculty to participate in faculty development programs organized by university and other institutes of repute.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Acadmic%20Calender%2021-22.pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Acadmic%20Calender%2021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The college has Academic Planning Committee. The Academic Calendar is prepared as per the decision. Each subject teacher prepares a Theory Subject calendar for the respective session of the subject they are teaching and the class in-charge prepares a Field Work Calendar of social work Practicum demonstrations with the help of their field work supervisors. According to this calendar, the entire session is conducted precisely. In it, each subject teacher takes unit test after finishing the every unit of each subject. After learning the entire subject, an Internal Test Examination of 80 marks is taken for the entire subject according to the university pattern. An Internal Examination Committee is appointed for this purpose. Students are given a home assignment of 20 marks according to the subject. According to the fieldwork calendar, each supervisor reviews the progress of the students under his / her supervision in individual and group conferences on a weekly basis. At the end of each session, an internal Viva- Voce is conducted. All these assessment reports are submitted to the Principal. In Mentoring, personal guidance is given to students who are weak in studies. In this way, internal evaluation of students is continuously done by the college.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Acadmic%20Calender%2021-22.pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Acadmic%20Calender%2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute is well aware about crosscutting issues and role of institute in it. As such university and Institute consciously includes those issues in the course curriculum and various activities. Institute made committees like Women Redressal Cell and Internal Complaint Cell Equal Opportunity Cell. These cells promote gender equality in the institute. All students are encouraged to participate in the activities like Sport and Cultural programmes without any discrimination, resource persons are invited to talk on women empowerment, gender equality, Indian Constitution, Human Values, Environment and Sustainability. The institute understands the importance of Environmental issues. The special course on Environment Science is implemented at BSW 4th Semester level. Accordingly activities implemented at institute like tree plantation on every Staff's birthday, Cleanliness drive, Plastic free campus, Use of bicycles by the students and staff categorically, Awareness rallies, Medicinal plants garden etc. Students are motivated to undertake activities which promote these values during their social work practice. Students learn team work, group living, leadership and ethics of profession through practicum. Project method is being used in which students' point of view is considered. It simplifies learning new topics in a better way. Inter-disciplinary knowledge helps to develop the feelings of cooperation, humanity and problem solving.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

77

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

230

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

229

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File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. The Institute organized the Induction Programmes for freshers of BSW 1st Semester & MSW 1st Semester at the college level. In these induction programmes institute aware the students about the Vision and mission, academic and administrative policy of the institute. Through various orientation sessions, students are made aware about the facilities in the college. Scope of the subjects being learnt, information given about the components of the social work practicum .College adopted strategies especially for slow learners i.e. special extra classes are conducted to improve the academic performance of the slow learners. Information given regarding NSS, Scholarships, and library facilities.

2. Academic and personal counselling is given to the needy students and issues concerning family with the help of mentors and counselling cell of the college. For slow and advanced learners', provisions of simple and standard notes, study materials are also provided. Coaching in skill development i.e. communicative English, aptitude and coaching classes for competitive examinations, placement is also provided. Students are also encouraged to participate and present papers in various seminars, workshops and conferences. Students are encouraged to participate in inter-collegiate Debate, Elocution, Group discussion, Group Interaction, Quiz contests etc. Meritorious students at university & college level examinations are honoured with cash prizes and Medals.

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/linkdescription/SocialWorkPracticum/20">http://bpnationalinstitute.com/linkdescription/SocialWorkPracticum/20</a>
Upload any additional information	<a href="#">View File</a>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
229	8

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute believes in the adoption of students centric methods to enhance students involvement as a part of participative learning and problem solving methodology. Role Play, Debates, Team Work, Group Discussion, Face to face Group Interaction and presentation of case studies specially are reflected in research project work, field work fields projects in communities and social agencies.

Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability. This is commonly adopted in case work method. Students are encouraged to participate in various state, university & local level online webinar, workshops, seminars, conferences. Faculty of the institute identifies and propose academically significant field visits and survey work related to social issues through their social work practicum. At BSW& MSW level planned and organized agency visits for students to provide exposure and fulfil academic work. Organized Guest Lectures by eminent experts from various fields of social work and academicians. As a part of team work, college organized students' activities to promote the spirit of team work through NSS Village Camp, Sports & Cultural Celebrations such as Group Dance, Sanitation Drives, Tree Plantation, Blood Donation Camp etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://bpnationalinstitute.com/linkdescription/NSS/38">http://bpnationalinstitute.com/linkdescription/NSS/38</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



Institute provided ICT Tools for the teachers in their teaching and learning process which is very useful in their online and offline teaching. College uses ICT Tools in teaching learning process to support enhance and optimize the delivery of offline and online education. ICT tools at the institute are 8 LCD projectors, 1 computer lab for students. A seminar hall and an auditorium is equipped with all digital facilities, sound system and smart board. If necessary online classes are conducted time to time through Zoom, Google meet, Microsoft Team, Google class room apps. Faculty of the institute are used LCD projectors, and were assisted by equipped digital library, online search engine, websites to prepared effective presentations. Students are used internet in UGC Resource Centre of the college for their Research projects and preparation of their study materials. Project Presentations which is made by the students and teachers as a part of their field work and theory are presented in the classes with the help of ICT tools so that to enabled ICT tools made effective teaching-learning process.

Teachers are a used various ICT tools for conduction class room workshops/seminars, SPSS programming, Paper presentations simulation games and organized webinars & seminars.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute has developed various formats for the internal assessment and on the basis of these formats internal assessment is done. Schedule of Class Assessment Test (CAT) and sessional examinations and assignments is given in Academic Calendar which is displayed well in advance before commencement of the session. The teachers display question bank in advance for CAT. Evaluation method comprises of internal assessment held progressively during the semester and is designed to check and report the periodic performance of the students. All the records of attendance in internal examinations, Question Papers, Valued Answer Sheets and Marks Sheets are properly maintained by the teachers for academic monitoring and audit.

There is complete transparency in the internal assessment for assessment described as below:

a. Class Assessment Test::After evaluation , marks are displayed as per academic calendar by faculty members. Assessment copies and remarks of valuers are shown to the students.

b. Assignments: Assignments remarks and questions raised by the teachers are discussed with the students.

c. Social Work Practicum: Those students who gained less marks in social work practicum are motivated to do better to improve their performance. If the required hours for practicum are not completed by the students, the teachers give more time to them

Teachers are a used various ICT tools for conduction class room workshops/seminars, SPSS programming, Paper presentations simulation games and organized webinars & seminars.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Acadmic%20Calender%2021-22.pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Acadmic%20Calender%2021-22.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a devised the efficient mechanism to dealt with examination related grievances which transparent in the pattern, conducrtion of grievances is time bound.

The college follows strictly the guidelines and rules issued by the affiliating Rashtrasant Tukdoji Maharaj Nagpur Univbersity, Nagpur. while conducting internals and semester examinations.

At institute level, an examination committee comprising of a senior teacher as convener and otherteaching and non-teaching staff as the members, is constituted to handle the issues regarding evaluation process.

The teachers are distribute question bank and evaluated answer sheet to students and any clarification or grievances are addressed by the teachers,.If any discrepancy like mistakes in question papers, mark allocation, is noticed by the students the concerned teacher would resolve the query.If a student is not satisfied with the marks awarded then he may represent the same to the concerned teacher . All such representations are taken positively and are reassessed by other teacher if neccessary.

within the time bound period, internal assessment marks are entered in the university web portal by students login and same hard copy sent to confidential section of the said university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college clearly states learning outcomes for all programmes and courses. The following mechanism is followed by the institute to communicate the learning outcomes to the teachers and the students.

1. Hard copy of syllabi and learning outcomes are available in the Library department for ready references to the teachers and students.
2. The importance of learning outcomes has been communicated to the teachers in every IQAC meeting and College Development Committee.
3. The faculty informs the students about the objectives of the subjects and course outcomes before starting the subject syllabus.

### Course Outcomes:

On successful completion of the programme, the students are introduced to communicative skills, and abilities for lifelong learning. It enables the students to apply their knowledge and skills in addressing complex problems and to work productively as individuals and in groups and in communities. It help the students to address issues and concern or problems in an informed manner with a multicultural and historical perspectives and understandings to societal and civics responsibilities, to work productively and with understanding to societal and civic responsibilities. All the learning outcomes and course outcomes are displayed in each class at the UG and PG level for the information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Objectives%20of%20bsw%20msw.pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Objectives%20of%20bsw%20msw.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In this regards, Rashtrasant Tukdoji Maharaj Nagpur University has a system in place of measuring the level of attainment. of course outcomes, programme specific outcomes and programme outcomes. University provides various preforms for the evaluation of the course outcomes.

The course outcomes is measured by the institute through syllabus , completion of syllabus continuous internal evaluation, conducting unit wise class test, results of the examinations. Teachers who are engaged in class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average .The attendance of the students is one of the criteria for evaluation. The continuous evaluation is done through tests, assignments, presentation of papers, internal & external viva-voce etc.

The programme specific outcomes is measured by taking the aggregate results of all courses in a given programmes of an individual student.

Attainment of the programme outcomes at the graduate level and post graduate levels, are helpful in their placements in NGO and governmental institutes. The feedback system is an adopted to all stakeholders i.e. Parents, Alumni and students etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Objectives%20of%20bsw%20msw.pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Objectives%20of%20bsw%20msw.pdf</a>

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
89	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Annual%20report%2021-22(2).pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Annual%20report%2021-22(2).pdf</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="http://www.bpnationalinstitute.com">www.bpnationalinstitute.com</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

In this regards, two compost pits are in the college premises to make manure from the garden waste and campus waste. This compost which is made in the college premises is then use as manure for the plants which are in the college premises.

The college is implementing plastic-free campus. We encourage our staff members and students to carry reusable papers or cloth bags by making it new healthier habit. Regular plantation drives are undertaken by the teachers on the special occasions likely birthday of staff members, on occasions of Gandhi Jayanti, World Earth Day etc. Environmental study is a compulsory subject taught at BSW 4thsemester of BSW course as per RTM Nagpur University



syllabus and guidelines as compulsory subject.

The institute has created a special Garden which is known as Medicinal Plants Garden Project. Like Gooseberry, Aloe vera, Eucalyptus, Hibiscus, Tulsi plants planted in this garden. Many birds nest made out of wood are kept in various parts of college premises. Water in earthen pots is kept in various places in the college premises during hot summers. To support sustainable development concept two solar lights are installed in the college premises. We are trying to minimise use of papers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/NSS%20Rport%2021-22(2).pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/NSS%20Rport%2021-22(2).pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A number of activities are carried out in the neighbourhood communities, sensitizing students to social issues for their holistic development and impact thereof during the year 2021-22

with the collaboration with various social organizations.

These programmes and activities conducted on the various topics such as Water, Food and Planet Health and Illness from Less Iodine, HIV-AIDS Awareness Programme, Yoga Training Programme, Sanitation and Health Awareness programme, Eradication of Superstition, Body Awareness Programme, Post Covid care, Drug De-addiction and family Violence, Sex workers and Civil Society, Women Policy 2022, Gramgeeta Jivan Vikas Examination etc.

Students of the institute participated in these programmes in large numbers. For these activities various social institutions supported us in conducting the programmes namely Natraj Niketan Sanstha, Nagpur, Vegan Outreach Programme, Health and Family Welfare Training Centre, Nagpur, Sahyadri Foundation, Nagpur, Gram Panchayat Jamtha, Dist. Nagpur, Sangharsh Vahini, Nagpur, Akhil Bhartiya Shri Gurudeo Seva Mandala Gurukunj Mozari, Dist. Amravati, Samved International Private Limited, Nagpur etc.

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/linkdescription/ExtensionActivity/39">http://bpnationalinstitute.com/linkdescription/ExtensionActivity/39</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

269

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate facilities for teaching learning viz., classrooms, computing equipment etc.as per specification prescribed by the university. The Institution has its owns building. The institution is in receipt of UGC building grants. There is no sharing of the building in part or whole with other sister institutions of the management. There is a master plan of the building indicating the existing building and the projected expansion in the future. The Institute is located in the prime area of the city.

For curricular and co-curricular activities, The College has a spacious building at central location of the Nagpur city and has

good location. It consists 06 classrooms, two auditoriums, the Principal's office and administrative office. The auditorium enabled with portable LCD projector which is used for staff meetings, organization of Seminars, Conferences etc. class rooms also enabled with LCD projectors. The ICT room of the institute is equipped with LCD, television set, Audio-Video aids, internet connection facilities and used for skill lab sessions. Library of the college is equipped with Computers M-OPAC facility and LIBMAN software installed in the library for easy access of books for the teachers and students. Special facilities also given to teaching & non-teaching staff etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College have various indoor and outdoor facilities for cultural, sports facilities such as ground for outdoor sports activities, volley ball set, cricket set Carom set , Chess set , badminton set .etc. for cultural celebration auditorium with Audio-video facilities ,stage, sound system, hall for Yoga sessions, etc.

Those students whose participated and performed in national, state and university level games and cultural activities, for these students incentive marks should be given as per the Incentive Marks Scheme and norms prescribed by the RTM Nagpur University .

Cultural & Sports celebration celebrated in the college on 6th & 7th May 2022. a student's committee formed for the smooth going activities of sports and cultural programmes. Various competitions were organized during the celebrations such as Cricket, Volleyball, Badminton, 100 meter run, shot put, disc throw, songs, solo dance, group dance street play, etc.

- .
- .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Sport%20%26%20Cultural.pdf">http://bpnationalinstitute.com/cote_dor_import/admin/ckfinder/userfiles/files/Sport%20%26%20Cultural.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

Class Rooms with LCD Facilities - 5, Seminar Halls with LCD facilities -2, ICT Room -1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

Budget allocated for infrastructure augmentation Rs., 3,55000 and and Budget utilized for infrastructure development Rs.1,,33963

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library of the institute well equipped with LIBMAN Software with VB-My SQL-ASP version, Net. Windows in 2021 Technology and partially automated under library management system and M-OPAC facilities provided to the teachers and students. Institute formed the UGC Networking Resource Centre for the benefits of research work of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://bpnationalinstitute.com/sublinkpages/Other-Links/54">http://bpnationalinstitute.com/sublinkpages/Other-Links/54</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Rs. 11796/-



File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has UGC sponsored Network Resource Centre separately and is updated as and when necessary. The Library consists 25 computers with latest software and internet connection. We have internet connection with BSNL. In view of the increases in usage of internet by the students and staff, , the problems for suffering were experienced frequently in this regards institute authorities tried to find out the solution with the help of technicians frequently. Internet connection updated frequently in a session .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/innerpages/LIBRARY/12">http://bpnationalinstitute.com/innerpages/LIBRARY/12</a>

**4.3.2 - Number of Computers**

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

165137/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has well established system & procedure for maintenance and utilization of available supporting facilities.

Library: - Library is fully computerized.

Electricity & Physical facilities: - Electricity and physical facilities related maintenance done regularly as per requirements.

There is some fund/ expense has been made regularly or every year on this equipment's to maintain all above facilities.

Other facilities: - Water purifier and Cold-water storage is available for staff and students and it is well maintained through professional firms. Separate toilet is available for boys and girls as well as male and female staff. Parking facility available for students and staff.

Academic and support facilities: - Teachers of the college has using ICT materials for teaching as per requirement. College has OHP/LCD projectors, computers etc. IT equipment's, we call for local hardware technician/service provider.

Staff Security fund is generated by faculties for needy emergencies. Faculties have sponsored prizes for meritorious students in college subject-wise.

IT Facility: - College has computer lab for students and staff. In addition to this college has developed partially equipped ICT room. CCTV cameras are available at various locations like library, staff room, administrative office, college passage and in out-side of the college (parking area) etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/sublinkpages/IDM-Library-Services/55">http://bpnationalinstitute.com/sublinkpages/IDM-Library-Services/55</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

115

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

Nil

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

38

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

38

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities of the institute. Students facilitated and engaged in College Development Committee, Library Committee, Sports & Cultural Celebrations Committee etc.

As per the direction no. of RTM Nagpur University and Article No.99of Maharashtra Universities Act 2016, there was a provision for to establish a Students' Council, but till date university not circulated any circular to form a student's council so students' council not established in this session also.

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association not registered yet, those students who has passed UG and PG, we have registered their names in the institute. We organising the experience sharing programme for the new students' with the support of Alumni's who are working in various NGO's and GO's. We also arranged their lectures on different topics which are related to our social work curriculum. We invited prominent Alumni as a guest in sports and Cultural Celebrations, workshops and seminars etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs



File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission of the Institute which exhibited on notice board are-

1. To impart quality social work education
2. To introduce newer areas of academic pursuit with grater employability potential
3. To introduce core values of higher education with a view to bring about holistic development to personality
4. Providing means for the up-gradation of skills to increase the employability of the college students.

The major objective and goal of the parent society CES in the establishment of college of social work has been to make available the higher education to needy, economically and socially backward, and rural students. Many of our passed out students have cleared various competitive examinations, including the NET/SET/PET examinations etc. They are serving in various organizations.

The Principal is consulted on academics, administration, and infrastructural development. Through its academic strategy, extra and co-curricular activities, and extension activities, the students are nurtured in acquiring knowledge, inculcating values, imbibing good citizenship, culture, developing life skills as well as training them for successful careers.

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/sublinkpages/Other-Links/54">http://bpnationalinstitute.com/sublinkpages/Other-Links/54</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute is established in 1968 under the Citizens Education

Society. Since then the structure of the institute has remained participative and de-centralized.

The principal is an authority to take any decision for the welfare of the students and the members of the Citizens Education Society do not interfere in the decision taken by the principal for the smooth running of the institute. .

In the meeting with members of the Citizens Education Society, the Principal gives the report of the academic and administrative activities of the institution. The Society's members have always favoured the decisions taken for the development of students and the institution.

Conveyers and the members of the various committees of the institute are authorized to decide the workloads, distribution of the periods, distribution of subjects to teach and the distribution of assignments among faculties in their respective subjects. The teaching staff is also authorized to order books of their respective subjects for the college library, as per be budget allocated.

Various committees are formed for the effective running of academic and administrative activities. The committees are as follows:

Academic Planning Committee

College Development Committee

Library Committee

Time-Table Committee

Purchase Committee

Sexual Harassment Committee

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a visionary management, which has well defined goals and objectives for developmental work. The perspective plans of short-term and long-term goals are drawn in the different aspects of the functioning of the College. These plans are implemented and adequate measures are taken to mobilize resources.

The Institute is striving to gain more Minor and Major research Projects from the UGC and gaining of various grants for development.. The faculty members make use of LCD, CD and DVD movies / documentary films on social and environmental issues to the students based on syllabus. Students learn to prepare power point presentation for the effective learning.

Students of the College are motivated to participate in the various academic activities at university, state, national level. The College ensures social justice through various welfare schemes made available to the students. The periodic evaluations and reviews are conducted at various levels and by different bodies.

The IQAC Committee ensures the accomplishment of benchmarks set for each committee and works for consistency in the work culture of excellence, enhancing the quality of Teaching - Learning

1. Promotion of research among staff and student
2. Improving Entrepreneurship development.
4. Increasing outreach activities

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The various Committees of the institute approves the Management and principal leads as director of each committee. Following committees formed in the session and nature of functions as follows:

Following committees were formed during the session, which is given in following table with their functions.

Sr. No.

Organizational Structure

Nature of Functions

1.

Parent Body C E S established under Societies Registration Act, 1860.

To do the appointments of Principal and various posts of teaching and non-teaching staff and Monitoring the activities of the institute as Academic, administrative, and other activities and suggestions made time to time to the institute's administration.

2.

College Development Committee established under section 97 of Maharashtra Public Universities 2016

The main function of the CDC is to advice, act in matters relating to development of college and act as coordinating body between the UGC, University for developmental grants from UGC to rising of standard of learning.

3.

College Council, established under ordinance 24 of RTM Nagpur University

The Collage Council establishes values, goals and objectives of the college risk, manage performance expectation achievement against these.

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides welfare services for the staff. It has arranged for the group insurance for the staff through LIC. Total Amount deposited in bank od Rs.-----in this regards. The institution has created "BP National Institute of Social Work STAFF SECURITY FUND" in the year 2010. The turnover of the fund according to the financial year 2021-2022 in the following table :

Consolidate statement of STAFF SECURITY FUND

YEAR 2021-2022

Month

Monthly contribution

Loan instalment

Loan insterest

Mar-21

67500

95000

13580

Apr-21

77000

95000

13580

May-21

77000

95000

13580

June-21

7700

95000

13580

July-21

94500

80100

11430

Aug-21

94500

80100

11430

Sep-21

94500

93100

13390

Oct-21

93500

107400

16500

Nov-21

93500

121400

19170

Dec-21

93500

121400

19170

Jan-22

93500

104750

18100

Feb-22

88500

90750

15430

Total

1044500

1179000

178940

File Description	Documents
Paste link for additional information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

5 (A) The mechanisms for performance assessment adopted by the institution as per UGC directives. Accordingly the faculty to present their performance uses Self-Appraisal formats provided by the UGC. As per UGC Regulation, 2016 (4th Amendment) are:

'Academic Performance Indicator (API) score of Teachers' and 'Student Feedback on Teachers'. 'Sample Formats for Academic Performance Indicator (API) it is based on the teacher's self-assessment. It is provided by UGC for Teacher Appraisal. API scores are proposed for (a) teaching, learning and evaluation related activities; domain knowledge.

(B) co- curricular, extension and professional development related activities; and

(C) Research and academic contributions to innovative teaching, new course etc. The minimum API score required by teachers from this category is different levels of promotion. The self-assessment score should be based on objectively verifiable records. It shall be finalized by screening cum evaluation/ selection committee, while revealing the results of these mechanisms to individual teachers, the principle of confidentiality is strictly observed and opportunity is given to teachers and remedies and access is provided for obtaining top performance from them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited every year by internal auditors and external Audit has been audited after ----years regularly.The institution submits the audited report to the funding bodies at the close of the financial year. These audited statements are made available to all on demand. The internal auditing is done by the Certified Chartered Accountant and external audit by the audit department of Government of Maharashtra.

The certification remark about the audit report for the last five years is reproduced below:

Certification Remarks by the Auditor for the financial year 2021-22

"Certified that the figures shown in the above receipts & payments A/C of B.P. National Institute of Social Work, Hanuman Nagar, Nagpur for the year ending 31st March, 2022 agree with the books of accounts maintained which have been audited by us and are found to be correct. "

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution with a view to translate its vision and mission into reality, attempts have been made for institution-community interface. It has therefore mobilized its resources through donations for conducting activities of the Centre for Elderly Care and Ortho Appliance. It has raised donations from community to the tune of Rs. 10.80205/-up to year 2021-2022. The centre has come into being and it is catering to the needs of neighbourhood community people. Institute motivate the community through its staff for donations on the occasion of their birth day and the death anniversary (Smritidivas) of their beloved relatives. One of the best practices of our college is cautious use of electricity and water, papers etc. When the staff members are not present in their cubicle or students are not present in the class rooms the lights and fan are switched off. One side of the unused paper is

also utilized for rough work. The college has inculcated the practice of paperless work i.e. any important notice, information about seminars, workshops or any program, list of holidays, any new articles, study material etc. is send via staff email or What's App.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Yes, the IQAC established in the year 2004 is functional. The Institute has integrated its quality policy with IQAC to implement the various quality measures with the following set of functions:

-To develop systems for conscious and consistent qualitative improvement of academic and administrative performance of the Institute to elevate it to the standards of the Institute of National level.

-To create conducive atmosphere for the conduct of all academic, research and extra-curricular activities in the Institute for qualitative student support and progression

-To introduce new courses, innovative teaching methods etc.

Example no. 1: it was resolved at the IQAC meeting to install CCTV Cameras in the college for security of students especially girls and at prominent places like main entrance gate, corridor, library, staff rooms and administrative office.

Example 2 : The faculty members participated in numerous, workshops , webinars on the use of various ICT teaching techniques with a view to upgrade the online Teaching skills in the wake of 1st and 2nd Covid-19 Lockdown.

Example 3: The faculty and Library staff provided online study material to the students during 1st and 2nd Lockdown of COVID-19 Pandemic especially to those residing in remote villages of Vidarbha and Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Teaching plan is prepared and implemented and attendance record is maintained regularly

- The Students performance is assessed on a regular basis through presentations, tests, group discussions, assignments as a part of assessment pattern of the University

-The measures are taken to measure the slow learners by conducting extra classes, tutorial classes by Teachers.

-Course curriculum is completed by respective teachers within the time frame.

-Appropriate Teaching techniques and methods are adopted by teachers for the completion of the syllabus.

Example 1: It was resolved at the IQAC Meeting to increase the attendance of students. The Principal and Teachers provide remedial coaching to improve the performance of weak students.

Example 2: It was resolved at the IQAC Meeting that Collaboration enables individuals to work together, to achieve a defined and common purpose. As such Memorandum of Understanding with local and relatively small NGOs have been done such as

Jeevan Jyoti Blood Bank, Nagpur

Akhil Bhartiya Shri Gurudeo Sewa Mandal, Amravati

Tirpude College of Social Work, Nagpur.

Aastha Mental Hospital, Nagpur.

Example 3: The faculty members participated in numerous, workshops, webinars on the use of various ICT teaching

techniques with a view to upgrade the online Teaching skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://bpnationalinstitute.com/linkdescription/IOACMinutesReports/40">http://bpnationalinstitute.com/linkdescription/IOACMinutesReports/40</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute initiating the gender bias in education, in this regards teachers avoided the disparities among the girls and boys students in teaching and learning process. We initiated the mix seating arrangement in class rooms and various programmes conducted by the institute and also encourage students to participate in various sports and cultural activities together.

The institute organized the lecture series of Alumni during the period from 7th October to 18th October, 2021 and this lecture series some topic related to gender equality were discussed such as Women Empowerment, students, parents and counselling, Women Heath, Role of Social Workers in Rehabilitation Women Prisoners, etc.

Two-day class room seminar was organized on 15th & 16th in the college and topics discussed in the seminar concerning to gender equality likes Present status of women in India gender justice and women rights, Women Empowerment through Agriculture sector, Human Trafficking and Women Role of Women in Indian politics, Domestic Violence Role of Social Workers in Gender Equality Awareness. We also provides equal opportunities to the students in decision making.

Institute involved the girls and boys students in various committees equally and provided equal opportunities in-activities to both the students in planning, implementing and decisions making

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute is very much concern over the issue of solid waste management. As a positive step the institute created the two compost pits in the premises to make manure from the garden waste. The manure from the compost pits is used in the institute garden and plants. It also distributed in packets for staff members for their home gardens.

The Nagpur Municipal Corporation and Nagpur Improvement Trust set up a system a liquid management system for liquid waste disposal .The institute use of this for liquid waste, for this purpose a institute has an sufficient underline drainage system in the campus and carried out the sanitation time to time of this pipelines through the help of sweeper staff.

The old and obsolete electronics products like computers, printers old, electrical and electronic materials, old arthoappliences and iron materials sold as scrap after destocking.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded



<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage</b>	<b>A. Any 4 or all of the above</b>

**including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As an educational Institution we have demographic diversity. As the students hail from different socio-economic backgrounds and hail from diverse regions having their own language preference.

Diversity is also seen in the Parent Stakeholders whose occupation range from Farmer, Painter, Auto-Driver, Daily wage workers shop keeper, vegetable vendors, house helps to businessmen to Doctors.

The college provides education in Social Work Curriculum since last 52 years. The students from different class, caste, join the college and study with great peace and harmony. The college provides education to one and all irrespective of caste, class, gender, region, social status, etc. . The cultural committee of the Institute organizes cultural programs promoting the cultural folk dance, drama, cultural songs, etc. Besides, the college also follows the Indian culture of greeting guests by saplings, lightening the lamp before the onset of the program, garlanding the photos of our great leaders, national heroes, etc. The Institute through NSS Activity celebrates the birth and death Anniversary of Great National Leaders of Our Country, noted social workers, Activists, Saints so as to inspire the students to follow

their footsteps. Guest Lectures are arranged, rallies are organized to commemorate the event.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As an educational Institution we have demographic diversity. As the students hail from different socio-economic backgrounds and hail from diverse regions having their own language preference.

Diversity is also seen in the Parent Stakeholders whose occupation range from Farmer, Painter, Auto-Driver, Daily wage worker, shop keeper, vegetable vendors, househelps to businessmen to Doctors.

The college provides education in Social Work Curriculum since last 52 years. The students from different class, caste, join the college and study with great peace and harmony. The college provides education to one and all irrespective of caste, class, gender, region, social status, etc. . The cultural committee of the Institute organizes cultural programs promoting the cultural folk dance, drama, cultural songs, etc. Besides, the college also follows the Indian culture of greeting guests by saplings, lightening the lamp before the onset of the program, garlanding the photos of our great leaders, national heroes, etc. The Institute through NSS Activity celebrates the birth and death Anniversary of Great National Leaders of Our Country, noted social workers, Activists, Saints so as to inspire the students to follow their footsteps. Guest Lectures are arranged, rallies are organized to commemorate the event.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p>The Independence Day and Republic Day are celebrated every year along with the parent organization of our Institute at the neighbouring ground of our College. Our management members, school teaching staff, college staff, and students participate in flag hoisting in large numbers. Guests are invited who inspire staff and students on patriotism, and motivate to follow the footsteps of great Leaders of Our Country. Following are the details of the programmes undertaken -</p>
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1. Celebrated Dr. Babasaheb Ambedkar's Birth Anniversary on 14/4/2021
2. Celebrated Rashtrasant Tukdoji Maharaj's Anniversary on 30/4/2021
3. Dr.Ranganathan Day on 12 /08/2020
4. Reading of Preamble of Indian Constitution on " Savidhan Day" on 26/09/2020
5. Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri on 02/10/2020
6. Swami Vivekananda Jayanti on 12/01/2021
7. Dr, Abdul Kalam Azad Vachan Prerana Din on 13/09/2020
8. 11/10/2020
9. Organized Group Reading on the eve of Savidhan Sanman Din on 26/11/2020 Conducted "61th Mahaparinirvan Din" of Dr. Babasaheb Ambedkar on 06/12/2016 Tukdoji Maharaj Birth Anniversary on 30/04/2021
10. Birth Anniversary of Chhatrapati Shahu Maharaj on 18 /05/2021
11. Savitribai Phule's birthday on 6/12/2020
12. Due to covid pandemic lockdown the Independence Day, Republic Day programme was independently celebrated in Our Institute by maintaining all the required precautions as per prescribed guidelines

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The main focus of erotological social workers is on understanding the physical and mental health problems that older people may experience within the context of economic, social and environmental influences. They work with the individual older person, their family and community resources and often facilitate difficult decisions, for example move to a care home or begin care at their home by trained Attendant. The Institute has prepared a

team of volunteers who will work as Elderly care attendant. These attendants extend their services of home care to the elderly at their place of residence.

Two

The Practice and its uniqueness in the context of India higher education. The Staffs Security Fund has proved to be beneficial for the staff members as it could secure them stability in their life by fulfilling requirements. They are free from the time consuming banking procedure and high interest rates and the stress to repay of loan on time etc. Due to this facility the staff members look confident, happy and contented. The new entrant staff member is guided about the procedure and benefits of the membership of this fund and motivated and advised to become a member.

**Evidence of Success**

The fund provides prompt loans. This welfare measure has definitely improved staff well-being, satisfaction and motivation.

File Description	Documents
Best practices in the Institutional website	<a href="http://bpnationalinstitute.com/linkdescription/InstitutionBestPractices/29">http://bpnationalinstitute.com/linkdescription/InstitutionBestPractices/29</a>
Any other relevant information	<a href="http://bpnationalinstitute.com/Bpnational/index">http://bpnationalinstitute.com/Bpnational/index</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The visionary founder of the college Late Shri. Ishwar Babuji Deshmukh had a dream since inception of the college, has been working for the upliftment of the academic quality of the students belonging to backward class of rural areas of this region. In view of this, the college takes up the following programs:

1. COUNSELLING FOR SOCIAL WORK EDUCATION IN THE RURAL AREAS: The institute has been counselling the students for taking up higher

education / Social work education of for many years.

2. Centre for Elderly Care & Ortho Appliances (CECOA) The project has made available various equipment. Community support to the project has been excellent Received Donations in the form of equipment Appreciation letters received from public/beneficiaries.

3. Staff Security Fund The institution provides Welfare Services for the staff through "Staff Security Fund" The fund provides prompt loans. This welfare measure has definitely improved staff well-being, satisfaction and motivation.

4. Rashtra Sant Tukdoji Maharaj Vichar-Prasar Kendra Established in the year 2015. The centre propagates thoughts of Tukdoji Maharaj Centre by conducting examination of Jivan Vikas on Tukdoji thoughts

5. Qualified Teaching Faculty area. .Strong and professional Management support Management consists of educationist Retired persons of the institution are nominated in the management.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To increases the activities of various cells in the Institute.
2. To apply for new course.
3. To apply for Major Research Work.
4. To conduct employability certificate courses at UG & PG Level.
5. To complete the construction of incomplete Girls Hostel in the Campus