



CITIZENS EDUCATION SOCIETY'S
SHRI. BHAIYYAJI PANDHARIPANDE
NATIONAL INSTITUTE OF SOCIAL WORK,
HANUMAN NAGAR, NAGPUR

The Annual Quality Assurance Report (AQAR) of the IQAC (2017-18)
Part – A

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

AQAR for the year *(for example 2014-15)*

2017-2018

I. Details of the Institution

1.1 Name of the Institution	Bhaiyyaji Pandharipande National Institute of Social Work
1.2 Address Line 1	Krida Square
Address Line 2	Hanuman Nagar, Nagpur
City/Town	Nagpur
State	Maharashtra
Pin Code	440009
Institution e-mail address	bpnisw74@rediffmail.com
Contact Nos.	09764441485
Name of the Head of the Institution:	Dr. Laxmikant S. Tulankar
Tel. No. with STD Code:	0712-2745074
Mobile:	09764441485
Name of the IQAC Co-ordinator:	Dr. (Ms) Seema Lobo
Mobile:	09823288051
IQAC e-mail address:	papushlobo@gmail.com bpnisw74@rediffmail.com
1.3 NAAC Track ID	MHCOGN11253
OR	
1.4 NAAC Executive Committee No. & Date:	EC/55/RAR/043 Dated : (27/03/2011)
1.5 Website address:	www.bpnationalinstitute.org
Web-link of the AQAR:	www.bpnationalinstitute.org/NAAC/AQAR

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	2004	03/05/2009
2	2 nd Cycle	B	2.30	2011	26/03/2016

1.7 Date of Establishment of IQAC : **12/12/2005**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR ____ 2011-12 submitted to NAAC on **29/09/2012**
- ii. AQAR ____ 2012-13 submitted to NAAC on **03/10/2015**
- iii. AQAR ____ 2013-14 submitted to NAAC on **23/10/2015**
- iv. AQAR ____ 2014-15 submitted to NAAC on **24/09/2015**
- v. AQAR ____ 2015-16 submitted to NAAC on **22/09/2016**
- vi. AQAR ____ 2016-17 submitted to NAAC on **07 /07/2017**

1.9 Institutional Status

University	State
Affiliated College	Yes
Constituent College	No
Autonomous college of UGC	No
Regulatory Agency approved Institution	No
Type of Institution	Co-education , Urban
Financial Status	Grant-in-aid , UGC 2(f), UGC 12B, Grant-in-aid + Self Financing

1.10 Type of Faculty/Programme :

- Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify) **. Social Work (Interdisciplinary Studies)**

1.11 Name of the Affiliating University (for the Colleges) : **Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

- Autonomy by State/Central Govt. / University
 University with Potential for Excellence UGC-CPE
 DST Star Scheme UGC-CE
 UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)
UGC-COP Programmes

2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and
Community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders :
- Faculty Non-Teaching Staff Students Alumni Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes No
- If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)
- (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
- Total Nos. International National State Institution Level
- (ii) Themes

1. One -Day Seminar on “Gramgita life Development Examination: Today’s Need” held on 3-9-17

- 1. One -Day Seminar on “Indian Constitution & Democracy” held on 4-9-2017.**
- 2. One -Day Seminar on “Professional Social Work in India” held on 5-9-2017.**
- 3. One Day Seminar on” Panchayat Raj System and its Functions” held on 12-8-17**
- 4. One Day Seminar on “Role of NGOs in Rural Development” held on 23-9-2017.**
- 5 . One-Day Workshop on “Pre- Marital Counselling” held on 9-9-2017”**
- 6. One-Day Seminar on “Preparation of Project Formulation” held on 29-09-17.**
- 7. One -Day Workshop on “Social Reformers of Maharashtra” held on 26th Feb 2018.**
- 8. Two-Day Workshop on “Skills Usable in Marathi Language” held on 21st & 22nd Feb 2018**

2.14 Significant Activities and contributions made by IQAC

- 1. Compost Pits are made in the college premises.**
- 2. Initiated Process of getting approval as Place of Higher learning and Research Centre from RTM Nagpur university.**
- 3. Two solar power lights have been installed in the college premises.**
- 4. Wi-Fi Facility to all is being provided.**
- 5. Use of LED bulbs in the College.**
- 6. Announcement of workshop on Intellectual Property Right Act on 17 July, 2018.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Preparation for NAAC 3rd cycle has been initiated.</p>	<ul style="list-style-type: none"> • SSR preparation started , AQAR to be sent, other preparation speeded-up • Prof. Thakur, Secretary IQAC of College of social work, Amravati was invited to share his experiences of SSR preparation and Peer Team Visit to his college. • Prof. Bagul Secretary IQAC of Arts and Commerce College, Umrer was invited to share his experiences of SSR preparation and peer team visit to his College. • Prof. Ms. Hirwade of Dept of Library Science, RTM Nagpur university was invited to share her experiences of SSR preparation and Peer Team Visit to University.
<p>Minimizing environmental Degradation</p>	<ul style="list-style-type: none"> • Two solar Lights have been installed in the College Premises. • Two Compost pits are made for making organic fertilizer in the college premises.
<p>Development programme</p>	<ul style="list-style-type: none"> • Artificial bird houses (Nests) are fixed on trees and elsewhere in the college premises. • Submitted research report to Chairman Mr. Haribhauji Naik (Maharashtra Mofisil Textile&

<p>Fulfilling social responsibilities</p>	<p>Allied Industries Workers Federation)</p> <ul style="list-style-type: none"> • Initiated process of Getting Recognition for College as “Place for Higher Learning and Research” from RTM Nagpur university. • Tree Plantation in the College campus. Garden waste is being converted in to fertilizer, students prepared models for creating awareness about environmental degradation. • Involvement in Dhammasandesh Programme organized at Diksha bhoomi • Continuing welfare activities for Elderly & Handicapped. • Debit card swipe machine has been obtained from Bank of Maharashtra for direct payment in the account. • IQAC has achieved most of the planned activities
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** Attach the Academic Calendar of the year as Annexure. I*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Expressed their satisfaction over the activities conducted by the college.

Part – B Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	01 (MSW)	0	01	0
UG	01 (BSW)	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	01 (DTA)	0	01	0
Others	01 Elderly Care Attendant Training Course	1	01	01
Total	04	1	03	01
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

* **DTA**- Certificate Course in Dialysis Technician Assistant

* Certificate Course in BRIDGE-Vocational Training Programme

1.2 (i) Flexibility of the Curriculum: **CBCS** /Core/Elective option / Open options :

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University has changed some topics in MPSW specialization paper of MSW-IIIrd semester namely Health care social practice and Medical Social Work respectively. Dr. Seema Lobo faculty member of institute was directly involved as member of panel for updation of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details. **ONE.**
Certificate Course in BRIDGE-Vocational Training Programme

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	04	04	01	00

2.2 No. of permanent faculty with Ph.D. **07**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	03	--	--	--	--	--	--	--	03

2.4 No. of Guest and Visiting faculty and Temporary faculty **GF-05** **VF-02** **TF-07**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	08	06
Presented	00	04	0
Resource Persons	00	00	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Question bank was provided to the students subject wise.**
- 2. Home assignment were given**
- 3. Translated English study material into Marathi for the benefit of students**
- 4. Provided statistical data through e mail, Whats App group and pen drive**
- 5. Field visits were arranged to the institutions related to syllabus for BSW 1st & MSW Ist & 3rd semester**
- 6. LCD projectors and ICT tools have been used for effective teaching**

2.7 Total number of actual teaching days during this academic year **180 days**

2.8. Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Rashtrasant Tukdoji Maharaj Nagpur University conducts Examination . However the institute conducts test examinations .

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop **02**

2.10 Average percentage of attendance of students **80%**

2.11 Course/Programme wise distribution of pass (2017-18) percentage:

Title of the Programme	Total no. of students appeared	Division/ Grade				
		Distinction %	I %	II %	III %	Pass %
BSW I Semester	60	2	11	39		86.67
BSW II Semester	52		12	38		96.15
BSW III Semester	53		11	23		64.15
BSW-IV Semester	48		16	31		97.92
BSW III year	44		6	26	1	75.00
Total=	257	2	56	157	1	
MSW – I Semester	60		6	45	7	96.67
MSW-II semester	56		44	8		92.86
MSW- III semester	52	2	42	6		96.15
MSW- IV Semester	51					Results Awaited
Total=	219	2	92	59	7	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. The college has many committees to monitor the teaching learning process like Academic Planning Committee, Time Table committee. Social Work Practicum Monitoring Committee, Research Activity Monitoring Committee. IQAC takes feedback from such committees, and also gives suggestions if required.
2. helping students in improving computer skills., monitoring of academic calendar for smooth functioning.
3. Review and analyses of results is regularly undertaken by I.Q.A.C.
4. By undertaking talks with students of all levels.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	
Others (seminars and workshop at other colleges)	13

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	3	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of IQAC in sensitizing/ promoting research climate in the institution.

- 1. Full autonomy to the principal investigator**
- 2. Timely availability or release of resources adequate infrastructure and human resources.**
- 3. Support in terms of technology and information needs.**
- 4. Encouragement of staff to undertake research studies.**

3.2 Details regarding major projects (Last years)

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	04	--
Non-Peer Review Journals	--	--	00
e-Journals	--	--	--
Conference proceedings	00	02	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	-	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored/NGO	2016-18	Centre for Development and Education & Research, Nagpur	1,50,000/-	50,000/-

Projects sponsored by the University/ College	2017-18	Institution	25,000/-	25,000/-
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total			1,75,000/-	75,000/-

3.7 No. of books published i) With ISBN No. ii) Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from
UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College/
Number			01	00	08
Sponsoring agencies			Institute		Institute

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Date		Name of Activity	Participants
1	27-29 /07/2017	Intercollegiate Street Play competition on Terrorism Free India and Youth	18
2.	05/8/2017	Shramdan & Sanitation Programme in College Campus	75
3.	12/8/2017	Lecture on “ Today’s Youth” by Dr. V.N. Ghode	35
4.	26/8/2017	Participated in Intercollegiate Street Play Competition organized by Mokhare College Nagpur	10
5.	12/9/2017	Lecture on “Career Guidance” by Dr. Ram Patil	65
6.	26/9/2017	Organized lecture of Prof. Anil Banker on : Personality Development’ on eve of NSS day	70
7.	02/10/2017	Sanitation Awareness Rally was organized with co-operation of NMC & Centre for Sustainable Development on eve of Gandhi Jayanti	200
8.	26/9/2017	Participated NSS volunteers in rally organized by Dept. of Social Justice & Empowerment, Govt. of Maharashtra on eve of “SANVIDHAN DIN”	65
9.	30/9/2017	Volunteers of the unit participated in rally organized by dept. of NSS, RTM Nagpur University on eve of “AIDS DAY”	15
10.	6/12/2017	Programme organized on eve of Dr. Babasaheb Ambedkar Mahaparinirvan Din at college.	40
11	3/01/2018	Celebrated Savitribai Fule Jayanti at college	35
12	14-20Jan. 2018	NSS camp at Borgaon-Kalandri	102
13.	29 Jan. to 4 Feb. 2018	Volunteers of the unit participated in State level NSS camp organized by Gondwana University, Gadchiroli at Sardar Patel College, Chandrapur.	02
14.	6/2/2018	Blood Donation Camp at Institute	30
15.	10-16 Feb. 2018	Volunteers of the unit participated in State level NSS camp jointly organized by Dhanwate National College, Taywade Arts & Commerce College and Br. Sheshrao Wankhede College	04
16.	12/2/2018	Participated volunteers in inter-collegiate skills completion organized by Mamta health Institute for Mother and Child at MSS Institute of social work.	09

17.	14/2/2018	Volunteers performed street-play in Pashupatinath Mahostav jointly organized by Krishak Samaj Bahuuddeshiy Sanstha & Kajva	15
18.	21/2/2018	Organized one-day workshop on “ Web-technology and IT”at the institute	40
19.	27/2/2018	Celebrated “Marathi Bhasha Diwas” at the institute	25
20.	5,6 & 7 March, 2018	Volunteers Participated in Training Programme on “Disaster Management “Organized by dept. of NSS, RTM Nagpur University.	05
21.	7/3/2018	Organized lecture on “ Personality Development “Jointly organized by NSS unit and Lokmat News Group	40
22.	8/3/2018	Celebrated International Women Day at the Institute	45
23.	14/04/2018	Celebrated Dr. Ambedkar Birth Anniversary at the Institute	75

B)-The list of the Extension Activities under Ishwar Deshmukh Dyanpeeth

Year	Programmes	collaboration with
2017-18	Application Statement first stairway Towards profession, Resource person Dr. Prashant Patil on 10/07/2017	Professor Colony Mitra Mandal, Hanuman Nagar, Nagpur
	Babujinchya Aathawani (Memories of Late Founder Ishwarbabuji Deshmukh) on 2/6/2018	

C)-The list of the Extension Activities under Rotract Club

2017-18	Nirmalya Sankalan in Ganesh Festival on 5 th Sept., 2017	35
	Visit of District Governor of Rotary Club held on 6 th October, 2017	15
	Clothes distribution to Inmates of the Government Observation Home held on 7 th October, 2017	10
	Adventure Camp 6-7 th January,2018 at Gadmandir, Ramtek	03
	National Flag collection Campaign on the eve Republic Day on 26 th Jan., 2018	10

D)-The list of the activities Under Tukdoji Maharaj Vichar- Prasar Kendra

Year	Programmes	participation
2017-18	1. Conducted a Programme on Gurupornima- Lecture by Bambleshwary Shinde, Pranajali Khandagale, Sakshi Rachalwar, Akshay Bhujbal on 10/07/2017	53
	2. “Qualities of a Social Worker” Lecture by Shri. Rajkumar Nagulwar on 31/07/217	98
	3. Group Rakshbandhana Programme At Platform Dnyanmandir, Nagpur on 07/08/2017	11
	4. Rashtrasant Tukdoji Maharaj Life Poster Exhibition At Gondia on 27/08/2017	93
	5. Navaratri Mahotswava – At. Khari, Ta. Ralegaon, Dist Yawatmal. 21/09/2017 to 23/09/2017 <ul style="list-style-type: none"> ➤ Rally “Lek Wachawa Lek Shikawa”(Beti Bachao & Beti Padhao) 500 ➤ Awareness of Cancer by Dr. Rohini Patil, Nagpur, 70 ➤ Eye Check-up Camp Co-ordination by Mahatme Eye Bank & Hospital, Nagpur. 300 ➤ Guidance for Adolescent Girl 47 ➤ Conduct Women Sports 26 ➤ Workshop on preparing detergent, Phenol, Colour, Sarbat, Utensil washing Liquid by Ku. Sarita Junghare, 21 	
	6. Lecture by Dr. Nanda Pangul On Garamgeeta At Gurukunj Mozari, Amarawati. on 09/10/2017	951
	7. Participation of BSW 1 st year students in Rally of Rashtrasant Tukdoji Maharaj Ramdhun(Ambika Nagar, Nagpur) on 09/11/2017	105
	8. Lecture on Women Empowerment By Dr. Nanda Pangul & Sharmila Darane, At. Khairi, Ta. Ralegaon, Dist Yawatmal on 20/12/2017	107
	9. Lecture on “ Samudaik Prarthana” At. Khairi, Ta. Ralegaon, Dist Yawatmal. On 21/12/2017	126
	10. Conducted Gramgeeta Jiwan Vikas Exam. On 06/01/2018	113
	11. Conducted Programme on Non-Violence Day at BSW II nd Sem. on 30/01/2018	42

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 Acres	NIL	Management	2 Acres
Class rooms	7	NIL	-	7 Nos.
Laboratories	--	-		--
Seminar Halls	2	NIL	Donation Grant	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	3 Nos.	Grant Donation	03
Value of the equipment purchased during the year (Rs. in Lakhs)	Add Value 3	216866/-	Grant/Rent	216866/-
Others	-	-	-	-

* unaudited

4.2 Computerization of administration and library

College Management System (CMS), LIBMAN, LAN -VAN , WI-FI, M-OPAC, Inffibnet N-list, Debit Card Swipe Machine

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	290	5883.56	--	--	290	5883.56
Reference Books	8507	1,016,712.49	138	19491.25	8645	1,036,203.74
e-Books	---	--	31,35,000	5900.00	31,35,000	5900.00
Journals	211	76383.00	26	9528.00	237	85911.00
NewsPapers			11	13222.50	11	13222.50
e-Journals	--	--	6000	5900.00	6000	5900.00
Digital Database	--	--	10	5900.00	10	5900.00
CD & Video	44	1100	--	--	44	1100
Others (specify)	361	12,429.50	5	637.00	366	13067.00
i)Bookbank						
ii)Donated Books	3824	572101.00	24	2690.00	3848	574791.00
iii)Bound Volume	207	10,000	--	--	207	10,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	11	3 (314 kb/ps) (712 kb/ps)	--	--	7	-	5
Added	2	---	1 connections	--	---			2
Total	25	11	04	---	--	7	-	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

up gradation (Networking, e-Governance etc.

1. Library Orientation to Students
2. Libman Up gradation
3. Website Up gradation
4. M-OPAC Facility
5. Wi-Fi Facility Introduced to students and Staff
6. Faculty Member was deputed to RTMNU Swayam Mentor

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,43,184/-
ii) Campus Infrastructure and facilities	1,42,742/-
iii) Equipments	2,03,292/-
iv) Others	2,67,987/-
Total :	757205

Criterion – V 5. Student Support and Progression:

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Upgraded information provided to the students through yearly prospectus.
2. Orientation on IQAC/NAAC in each class at the beginning of the new session.
3. Guest Lectures are organised for students to enrich their knowledge.
4. Students were guided and encouraged to appear for competitive exams like NET/SLET and other exams.
5. Institution guided the students to acquire life skills
6. Career counselling was conducted for BSW Final year and MSW Final Year students

5.2 Efforts made by the institution for tracking the progression

1. Result analysis is done regarding Semesters and Examinations.
2. Weak students are provided with remedial/tutorial coaching by subject Teachers.
3. Faculty members are encouraged to pay attention to students who remain absent and special efforts are made to minimize the absenteeism rate
4. The Students performance is assessed on a regular basis through presentations ,tests, group discussions, assignments as a part of assessment pattern of the University
5. Appropriate Teaching techniques and methods are adopted by teachers for the completion of the syllabus.
6. Regular meetings of faculty members to review the progress of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
157	112	--	23 (DTA) 14 (BOSCH)

(b) No. of students outside the state

5

(c) No. of international students

Nil

No	%
--	--

Men

No	%
--	--

Women

Last Year 2016-17								This Year 2017-18							
General	SC	ST	OBC	NT	SBC	Physically Challenged	Total	General	SC	ST	OBC	NT	SBC	Physically Challenged	Total
8	64	93	68	20	02	8	263	13	48	89	71	31	09	8	269

Demand ratio (129.36)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Informal NET-SET Coaching is done by the Faculty**
- **Guidance for competitive examination is provided by the Institute through Nathe Publication Ltd.(Career Academy) and Pratibha Institute of Banking and Competitive Exams Nagpur**

5.4 No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- 1. Guidance for competitive Exams is given.**
- 2. Career Counselling is done for BSW Final year and MSW Final year students.**
- 3. The Institute has established the Career Guidance Cell for Students.**
- 4. Library is providing books, which are useful for preparation of competitive examination.**
- 5. Advertisement related to job opportunities is displayed on the notice board for the benefit of the students as well as through whatsApp group and email.**

Number of students Benefitted

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	08

5.8 Details of gender sensitization programmes

A Lecture on "Women Empowerment and Rally on "Beti Bachao Beti Padhao" was organised by Faculty Member Dr.Nanda Pangul at Khairi,Ralegaon,Yavatmal on the Eve of International Women's Day

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	204	Rs. 23,42,278/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

The vision of the institution is “Determined for excellence in Social Work Education”.

MISSION:

The mission of the institution is

We at BPNISW shall work continuously to achieve-

- 1. To impart quality social work education.**
- 2. To introduce newer areas of academic pursuit with greater employability potential.**
- 3. To introduce core values of higher education with a view to bring about holistic development of personality.**
- 4. Providing Social Work Education for both personal and social transformation.**
- 5. Providing means for the up-gradation of skills in order to increase the employability of the college student**

6.2 Does the Institution has a management Information System **Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development :

1. Two of the faculty members are nominated by the Hon'ble Vice-Chancellor RTMNU as Member in the Board of Studies in Social Work. The Institute follows the syllabus of the University.

2. Board of Studies is responsible for re-structuring of Curriculum.

6.3.2 Teaching and Learning

- 1. Qualified and dedicated faculty.**
- 2. Healthy interaction between students and faculty which goes beyond the classrooms.**
- 3. Learning beyond curriculum.**
- 4. Innovative methods are adopted for teaching and learning process.**
- 5. Remedial classes are held for the students requiring additional help.**
- 6. Well-equipped library for both faculty and students.**
- 7. The academic performance of students is monitored meticulously through Unit test, annual tests examinations conducted by the college.**
- 8. Apart from these personal counselling sessions on different topics are held. Field experts are invited on subject related topics for field experience.**

6.3.3 Examination and Evaluation :

- 1. Continuous evaluation through different methods like internal assessment test, assignments, presentations, etc.**
- 2. Semester pattern for UG&PG are followed, there is fair and impartial assessment of the students .**
- 3. University examination are held as per the time table.**
- 4. The Institute has constituted an Examination Committee at the beginning of the session**

6.3.4 Research and Development: --

- 1. Encouraging teaching staff members to undertake various research projects sponsored by UGC & ICSSR.**
- 2. Encouraging Faculty to write Research Papers and Articles.**
- 3. Participation of faculty and students in various seminars/ Workshops**
- 4. Organising Various Programmes in the College by inviting Field Experts**
- 5. Research Monitoring Committee has been constituted by the Institute**
- 6. The Institute has sponsored Research Studies during the report year.**

6.3.5 Library, ICT and physical infrastructure / instrumentation : --

- 1- Orientations to students of each class about the facilities in the library.**
- 2. Orientation about the E- resources in the library to the Students and staff members.**
- 3. Updating the system and software in the Library.**
- 4. Lecture series under the extension activities of Ishwar Deshmukh Dyanpeeth were conducted on various topics by Experts .**
- 5. M-OPAC helps the students to locate books in the Library from the College Campus and from home.**
- 6. The Library has Computers with Internet facility.**

6.3.6 Human Resource Management :

- 1. Faculty Members are appointed as per the qualifications prescribed by UGC.**
- 2. Regular College Development Committee (CDC) meetings for reviewing the functioning .**
- 3. Making Whatsapp groups of each class with students for fast communications , also gives opportunity to keep in touch with the current students and alumni.**
- 4. Faculty Members are promoted as per the career advancement scheme of the UGC.**

6.3.7 Faculty and Staff recruitment:

Teachers for Post-Graduate courses are recruited on ad-hoc basis and recruitment process of three teachers at undergraduate courses on permanent basis has been initiated by the Institute.

6.3.8 Industry Interaction / Collaboration :

The Institute has made MOU with BOSCH Ltd. BRIDGE-BOSCH (Response to India development and growth through employability enhancement) is a CSR programme meant for youth who have dropped out of schools and Colleges due to various reasons and are unable to get a job or are looking for a job. BRIDGE programme provides the necessary training and assistance in getting entry level jobs. The Institute in collaboration with BOSCH Ltd is implementing the said programme. The BOSCH has offered to provide upgradation of the facility for conducting the BRIDGE Programme in our College premises.

6.3.9 Admission of Students:

The admission procedure begins in the month of June for BSW-Isem immediately after the declaration of the H.S.C. result. Admission to BSW-II and BSW-III was done soon after the declaration of the results of their respective classes. Advertisement in the local news papers is published for the information of prospective students.

Students are selected on the basis of their performance in personal interview and marks obtained in qualifying exam. The list of selected candidates is displayed on the notice board both at the UG and PG level

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	No	--
Administrative	--	--	No	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? :

The University has introduced CBCS Semester Pattern for PG level and CBS Pattern for UG level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1.The University has constituted the Director of Knowledge Resource Centre for monitoring and evaluation of Colleges Affiliated to it.

6.11 Activities and support from the Alumni Association :

- 1. During Annual social gathering, sports, and other occasions Prominent Alumni Are Invited as Chief Guests with a view to arrange an interface with the Students..**
- 2. Prominent Alumni s are invited to organise various events in the College.**
- 3. A Whatsapp group has been made wherein most of the Alumni are associated. Students searching for Jobs find this initiative useful.**
- 4. Aluminis are specifically render help while organising agency visits, rural service camp, study tour etc.**

6.12 Activities and support from the Parent – Teacher Association:

When necessary the faculty members make home visit and meet the parents. This practise has been proved to be useful and effective, which help the Institute to monitor academic performance of the students.

6.13 Development programmes for support staff:

- 1.The Non-Teaching staff are allowed to participate at various Training programmes organised by the University and other Institutions..**
- 2.The Support Staff are encouraged to join computer courses and other courses.**

6.14 Initiatives taken by the institution to make the campus eco-friendly:

The NSS Unit of the Institute has organised Shramdan and tree plantation programme in the College Campus.

- **The institute campus has medicated trees and plants like Eucalyptus (Nilgiri), Gulmohar, Jamun, Teak wood, Gooseberry (Amla), Neem, Cluster Fig tree (Umbar) , Menthol plant, Insulin plant etc.**
- **Regular plantation drive undertaken by Teachers and students on special occasions like Birthday of Staff members.**
- **The Institute presents the Guests with sapling instead of bouquets**
- **Naming of plants and trees can be observed in the campus.**
- **Compost Pits are made in the college premises.**
- **Two Solar Power Lights have been installed in the college premises.**

- About 60 percent of students and staff regularly use Bicycles
- Artificial Birds houses have been made by the students and have been fixed at various places in the campus.
- Drive on plastic free campus has been initiated.
- Paper bag making workshops have been conducted for eradication of plastic.
- A donation box has been installed in the college campus to raise funds for the care of the terminally ill People.



Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. During the Academic session 2017-18 the College has initiated outreach programme that is Village Adoption. A village namely Boregaon.-Kalandri has been selected for adoption. The Institute aims at the socio-economic upliftment of the village in two phases Ist phase-empowering women and children of the adopted village.

- a) Providing training in vermi composed manufacture to the villagers**
- b) Organising classes for village youth on floral arts and crafts**
- c) Engaging remedial classes**
- d) Conducting socio-economic survey in the adopted village**
- e) Conducting rural reconstruction and water shed management'**

IInd Phase- Will be launched in January 2019: Diversified into sectors in to health, Agriculture, education and self sufficiency

- a).Orientation programme for village women on self-employment opportunities**
- b) Training for local women like soap making, medicinal plant cultivation,**
- c) Motivation programme to guide the village women to draw the benefit of various Government schemes**
- d) National Employment Guarantee Programme.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :-

Action Taken Report

- 1. Preparation for SSR/ RAR 3rd cycle is in progress. The teaching and non-teaching staff worked hard for the preparation of report. They worked till late night for many days. Teaching faculty sacrificed their summer vacations and worked for the report. In this way as per planned, the RAR is ready for submission at the end of session.**
- 2. Artificial birdhouses (Nests) are fixed on trees and elsewhere in the college premises.**
- 3. Tree Plantation in the College campus. Garden waste is being converted into fertilizer, students prepared models for creating awareness about environmental degradation.**
- 4. Involvement in Dhammasandesh Programme organized at Diksha Bhoomi**
- 5. Continuing welfare activities for Elderly & Handicapped.**
- 6. Enhancement in extension activities.**
- 7. Developmental programmes are organized. Use of technology in college administration has been increased.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)---

Best Practice No. One

1. Title of the Practice

Best practice of the institute through Centre for Elderly Care and Ortho Appliances initiated in 2009.

2. Objectives of the Practice

- 1) To cater to the emotional need as well as the physical needs of the elderly by providing medical equipments.
- 2) To provide trained elderly care attendant to the needy families.
- 3) To extend counselling services which will have a positive effect on the health of the elderly
- 4) To prepare and train volunteers to work as elderly care attendants.
- 5) To involve students of the institute to study the problems of elderly and family dynamics.

3. The Context

It has been observed that with the changing times, the issue of the care of the elderly and looking after them has assumed serious dimension. Their problems go unnoticed and even the equipments useful for them do not become easily available. Under the circumstances, this centre provides them the necessary medical equipments. The centre also offers the services to the elders, expert's advice and counselling as well as training for the voluntary social workers in elderly care. Till date the project has extended services to about 2010 families in and around Nagpur. The centre provides air beds, water beds, Ivy Stands, bed pan, commodes, wheel chair, walkers, hospital cots, nebulizers, Oxygen Machines, etc. Elderly care is the fulfilment of the special needs and requirements that are unique to senior citizens. This broad term encompasses such services as assisted living, adult day care, long term care, nursing homes, hospice care, and home care. It is a need of the hour that the society has to take special efforts to provide assistance to elderly people. Governmental efforts are not sufficient as the population of elderly is increasing world over and India is not an exception. It is the duty of every citizen, NGOs, social welfare agencies, educational institutions to come forward to join elderly care mission. In view of this, the institute undertook this noble practice to support the elderly people of Nagpur city. We at BPNISW attempt to make our students sensitive towards problems of elderly and motivate them to participate in resolving them. For students we have developed following instructions, which are vital while interacting with elderly people.

1. Use the name Elderly person want to be called
2. Shake Hands with Elderly person
3. Speak Clearly and Without Slang
4. Make Eye Contact and Smile
5. Offer Assistance
6. Give Your Time and Attention
7. Show Your Love
8. Show Good Manners

4. The Practice

The BPNISW upholding and strengthening professional social work standards for the benefit of the public in general and elderly people in particular through this practice. University Grants Commission has prepared a model curriculum for higher education. It has prescribed Gerontological social work subject at the post graduation in social work course. Gerontological social work is specialist social work with older people. It is concerned with maintaining and enhancing the quality of life and wellbeing of older people and their families and with promoting independence, autonomy, and dignity. The focus of gerontological social workers is on understanding the physical and mental health problems that older people may experience within the context of economic, social and environmental influences. They work with the individual older person, their family and community resources and often facilitate difficult decisions, for example move to a care home or begin care at their home by trained Attendant. The Institute has prepared a team of volunteers who will work as Elderly care attendant. These attendants extend their services of home care to the elderly at their place of residence.

Constraints:

1. Limitation to have interaction with Elderly person to understand his/her needs and problems
2. Reluctance of male youth to work as Elderly care attendant
3. Reluctance of family to pay proper salary to elderly care attendant
4. Non co operation from elderly patient to elderly care attendant
5. Caste / religion spirit while engaging services of elderly care attendants from both Families and Elderly care attendants
6. Financial constraints at the beginning of the project/practice

5. Evidence of Success

1. The project has made available various equipments worth about Rs. 22 Lac
2. Community support to the project has been excellent
3. Received Donations in the form of equipments
4. Appreciation letters received from public/ beneficiaries
5. Publicity through media
6. Empowerment of women elderly care attendants
7. Generated funds for undertaking related activity in future
8. As on date the project has balance of Rs. 5,76,977/- in the bank account.

SN	Year	Beneficiaries of the year	Total Beneficiaries
01	2013-2014	285	781
02	2014-2015	282	1063
03	2015-2016	321	1384
04	2016-2017	322	1706
05	2017-2018	304	2010

7.4 Contribution to environmental awareness / protection:

1. The Institute is very much concern over this issue. As a positive step in this direction during the session 2017-18, the institute prepared two large compost pits in the premises to make manure from the garden waste. The students and staff of the college together worked hard for continues 10 to 15 days and made these compost pits. The institute had invited expert from the field to disseminate the knowledge to the students. This interaction helped all of us to understand the process of composting and natural biological process. Compost is an organic matter that has been decomposed in a process called composting. This process recycles various organic materials- otherwise regarded as waste products and soil conditioner. Compost is rich in nutrients. Composting is not only great for those who use the compost but it has many environmental benefits.
2. The institute has installed solar lamps at the entrance gate. Solar power is pollution free and causes no greenhouse gases to be emitted after installation.
3. The institute has taken step towards using LED bulbs instead of traditional once. Presently almost in all places LED bulbs are fitted. The LED bulbs consume less electricity and 80 % more efficient than traditional lighting. It has no toxic elements and help to protect the environment from further toxic waste.
4. The college is implementing “Plastic Free Premises Mission” since 2015-16. We encourage our staff members and students to carry reusable/paper or cloth bags by making it new healthier habit. The institute has prohibited use of plastic in the campus.
5. Paper bags making workshops have been organized class wise to curtail use of plastic.
6. As a part of the UG second year 4th semester syllabus, compulsory Environmental Study Course is being conducted. Students participate in various programmes, which are conducted to create awareness and protection of environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

7.7. Plans of institution for next year

1. Preparation for NAAC peer team visit
2. Plan for Golden Jubilee Celebrations of College
3. College Field Action Project to review its work externally and move towards autonomy from College, if possible.
4. Enhancing the quality of Teaching – Learning
5. Promotion of research among staff and student
6. Improving Entrepreneurship development.
7. Increasing outreach activities

Name : **Dr. (Ms.) Seema Lobo**



Signature of the Coordinator, IQAC

Name : **Dr. L.S. Tulankar**



Signature of the Chairperson, IQAC

Academic Calendar of the Institute::

A) Academic Calendar for 2017-18:

Academic Calendar for BSW and MSW Degree Programme is as follows-

01. College Reopen : 15th June, 2017

02. Last Date of Admission :As per University Notification

03. Regular Theory Classes Begins:

BSW- 1 st and 3rd Semester	}	: First & second Week of July 2017
BSW –III year		
MSW- 1 st & 3rd		
BSW- 2 nd & 4th semester	}	: First & Second Week of November 2017
MSW- 2 nd & 4 th Semester		

04. Orientation Programme (SWP & Agency Visits):

BSW- 1 st Semester	:	1st week of July 2017
BSW- 3 rd Semester	:	2 nd week of July 2017
BSW III year	:	2 nd week of July 2017
MSW- 1st Semester	:	1st week of July 2017
MSW 3rd Semester	:	2 nd week of July 2017
BSW- 2 nd Semester	:	1 st week of November 2017
BSW - 4 th semester	:	2 nd week of November 2017
MSW- 4 th Semester	:	2 nd week of November 2017

05. Agency Visits Begin:

BSW 1 st Semester	:	3 rd Week of July 2017
MSW 1 st Semester	:	3rd week of July 2017
MSW 3 rd Semester	:	1st week of August 2017

06. Skill Lab. Experience Sessions Begin:

BSW- 1 st Semester	:	2 nd week of July 2017
BSW- 3rd semester	:	3 rd week of July 2017
BSW III year	:	3 rd week of July 2017
MSW- 1 st Semester	:	2 nd week of August 2017
MSW- 3 rd Semester	:	3 rd week of July 2017
BSW- 2 nd Semester	:	1 st week of December 2017
BSW- 4 th Semester	:	2 nd week of November 2017
MSW- 4th Semester	:	3 rd week of November 2017

07. Winter Vacation: As per University Notification (Approximately 30 days)

08. Social Work Practicum Begins:

BSW- 1 st Semester	:	1st week of August 2017
BSW- 3 rd Semester	:	3rd week of July 2017
BSW III year	:	3 rd week of July 2017
MSW- 1st Semester	:	2 nd week of July 2017
MSW 3rd Semester	:	4 th week of July 2017
BSW- 2 nd Semester	:	1 st week of December 2017
BSW - 4 th semester	:	3 rd week of November 2017
MSW- 4 th Semester	:	1st week of December 2017

09. End of Social Work Practicum & Record Submission :

BSW- 1 st Semester	:	5 th October, 2017
BSW- 3 rd Semester	:	30 th September, 2017
BSW III year	:	10 th January, 2018
MSW- 1st Semester	:	30 th September, 2017
MSW 3rd Semester	:	30 th September, 2017
BSW- 2 nd Semester	:	15 th February, 2018, 2017
BSW - 4 th semester	:	15 th February, 2018
MSW- 4 th Semester	:	15 th March, 2018

10. Study Tour:

BSW III Year	:	27 th January to 1 st February 2018
MSW – Ivth Semester	:	21 st January to 27 th January 2018

11. Village Camp

BSW 4 th Semester & MSW 2 nd Semester	:	14 th January to 20 th January, 2018
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12. Orientation of Group Research Project (BSW III Year) : 1st week of November, 2018
13. Research Synopsis Orientation (M.S.W. - 3rd Sem.) : 1st Week of September, 2017.
14. Group Project Record Submission (For BSW III year) : 3rd Week of January 2018.
15. Research Dissertation Presentation (M.S.W. - 4th Sem.) : 1st Week of March 2018.
16. Research Dissertation Record Submission(M.S.W. - 4th Sem.) : 2nd Week of March 2018.
17. Internal Viva-Voce:

BSW- 1 st Semester	:	Second Week of October, 2017
BSW- 3 rd Semester	:	First Week of October, 2017
BSW III year	:	First week of February, 2018
MSW- 1st Semester	:	Second Week of October, 2017
MSW 3rd Semester	:	Second week of October, 2017

- BSW- 2nd Semester : Third Week of February, 2018
 BSW - 4th semester : Forth Week of February, 2018
 MSW- 4th Semester : first Week of April, 2018
 18. Fare –well Programme : End of Session of each class
 19. External Viva-Voce : As per University Declaration
 20. Summer Vacation : As per University Notification
 (Approximately 45 days)

B) Administrative Calendar for 2017-2018:

S.N.	Event	Date/Week
01	Publication of Advertisements in Daily Newspapers	Last Week of May, 2017
02	Commencement of Counter sale of Prospectus cum Application Forms	1 st of June, 2017
03	Last date for receiving requisition for issue of Prospectus cum Application forms	10 days before RTM Nagpur University's last date of admission
04	Last date for counter sale of prospectus-cum – application form and submission of filled in application forms	Last date of admission announced by RTM Nagpur University
05	Admission Procedure on the basis of Social Work Entrance (SEE), Group Discussion and Personal Interview	In the Second week of July
06	Last date of Submission of Enrolment form	Last week of July
07	Submission of Scholarship Forms	Last Week of September
08	Distribution & Submission of EBC Forms	Last Week of October
09	Submission of University Examination Forms	October/November